

## BTEC Assignment Brief

<b>Qualification</b>	BTEC L2 Diploma in Public Services
<b>Unit number and title</b>	14: Driving and the Public Services
<b>Assignment title</b>	Driving and the Emergency Services
<b>Student Name</b>	
<b>Assessor</b>	G Walker
<b>Hand out date</b>	1 May 2020
<b>Hand in deadline</b>	2 Sep 2020
<b>Learner declaration</b>	<p>I certify that the work submitted for this assignment is my own. I have clearly referenced any sources used in the work. I understand that false declaration is a form of malpractice.</p> <p>Learner signature: _____ Date: _____</p>

<b>Vocational Scenario or Context</b>	<p>Driving is a big part of the emergency services and it is important To have an understanding of the legal requirements to be able to drive on British roads.</p> <p>As part of your training as an emergency service responder you have been asked to provide information on how to go about starting to learn to drive.</p>
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<b>Task 1</b> Learning to Drive	<p>You have been asked to prepare a booklet or series of posters that gives information on the <b>stages of learning</b> to drive <b>and documentation associated with car ownership</b>.</p> <p>Complete a D1 application form (found with induction materials). You do not need a photo and you can make up addresses and phone numbers etc (as long as they are sensible). This will protect your personal data and information.</p>
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	<p><b>Using the internet or 'edited' copies of vehicle documents, create a portfolio of essential paperwork<sup>1</sup>, such as:</b></p> <p>V5C – Vehicle registration;  Car Insurance Certificate;  MOT Certificate;  D1 Application form (see above);  Driving Licence (Provisional and Full);  Other essential documentation</p> <p>Annotate the documents and, in a supporting paragraph or short essay, explain their use and the important parts or essential information the documents contain.</p> <p style="text-align: right;">This contributes towards the evidence for : P1</p>
<b>Checklist of evidence required</b>	Poster / Display
<b>Criteria covered by this task:</b>	
Unit/Criteria reference	To achieve the criteria you must show that you are able to:
P1	Outline the stages of learning to drive and documentation associated with car ownership

<b>Vocational Scenario or Context</b>	As part of the local police services' effort to reduce road traffic incidents in your area, you have been asked to provide information on the main traffic offences and how driver attitude contributes to these.
<b>Task 2</b> Traffic Offences and the Driver	<p>Prepare a factsheet which shows the main traffic offences, and how driver attitude and behaviour can contribute to these.</p> <p>You need to make sure that you show what the responsibilities of the individual driver area and any responsibilities that the employer may have in relation to safe driving.</p> <p style="text-align: right;">This contributes evidence towards: P2, P3, P4, M1, D1</p>
<b>Checklist of evidence required</b>	Factsheet
<b>Criteria covered by this task:</b>	

<sup>1</sup> All documentation must be sanitised of personal information (addresses, registration numbers etc). Please do NOT submit actual copies of official documents with personal information on them.

Unit/Criteria reference	To achieve the criteria you must show that you are able to:
P2	Describe how driver attitudes and behaviour contribute to traffic offences
P3	Identify common traffic offences which cause road traffic accidents
P4	Describe the responsibilities of both individuals and employers regarding driving safely and within the law
M1	Explain a range of effects and impacts a road traffic accident can have on individuals and victims
D1	Evaluate the range of effects and impacts a road traffic accident can have on individuals and victims

<b>Vocational Scenario or Context</b>	To finish the work that you have been doing with Lincolnshire Police Road Safety Partnership, you have been asked to prepare a presentation that can be used in Key 5 assemblies.
<b>Task 3 Road Safety Campaigns</b>	<p>Design a presentation that describes <b>two</b> road safety campaigns designed to highlight accident prevention.</p> <ul style="list-style-type: none"> <li>Your presentation should describe the campaigns from their conception to implementation.</li> <li>Your presentation should explain the success or failure of the road safety campaigns and be supported by accident prevention data.</li> <li>Finally, your presentation should be supported by a handout.</li> </ul> <p style="text-align: right;"><i>This contributes evidence towards: P6, M3</i></p>
<b>Checklist of evidence required</b>	Presentation with speaker notes and handouts
<b>Criteria covered by this task:</b>	
Unit/Criteria reference	To achieve the criteria you must show that you are able to:
P6	Explain how national and local road safety campaigns, initiatives and strategies assist in accident prevention
M3	Assess how successful road safety campaigns have been in accident prevention.